



**ATLANTIC**  
CHRISTIAN ACADEMY  
*Integrating Faith, Love and Learning*

4900 Summit Boulevard  
West Palm Beach, FL 33415  
561.686.8081  
www.atlanticchristianacademy.org

**PHOTO**

*Application is  
considered incomplete  
without a current  
photo attached*

# Employment Application

Welcome! Thank you for your interest in becoming part of the ministry of Atlantic Christian Academy. **We are committed to glorifying God by discipling students in a loving community that pursues excellence as we partner with parents in Christian education. We do this through the integration of faith, love and learning.**

Applying for:  Administration  Extended Care  Preschool  Other \_\_\_\_\_  
 Teaching: Grade Level(s) \_\_\_\_\_ Subject \_\_\_\_\_

Please print

Date: \_\_\_\_\_

Miss Mrs. Mr. \_\_\_\_\_ Date of Birth \_\_\_\_\_

Present Address \_\_\_\_\_ Telephone \_\_\_\_\_

\_\_\_\_\_ Cell Phone \_\_\_\_\_

Permanent Address

Same as above \_\_\_\_\_ Telephone \_\_\_\_\_

\_\_\_\_\_ Email Address \_\_\_\_\_

Date Available \_\_\_\_\_

Marital Status  Single  Married  Divorced  Separated  Re-Married  Widowed

Name of Spouse \_\_\_\_\_ Spouse's Occupation \_\_\_\_\_

Child's Name _____	Age / Grade _____	Child's Name _____	Age / Grade _____
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Child's Name _____	Age / Grade _____	Child's Name _____	Age / Grade _____
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My Church home is \_\_\_\_\_ Do you attend church regularly?  Yes  No

Please describe any hobbies or interests \_\_\_\_\_

Please describe any serious illness in health background or physical limitations/disabilities \_\_\_\_\_

# Educational Background

Name of Institution	Christian School?	Years Attended	Date Graduated	Major / Degree
High School				
Colleges or Universities				

**FOR TEACHING POSITIONS ONLY**

Type of Teaching Certificate you now hold: \_\_\_\_\_

Have you taken any **Christian Philosophy of Education** courses (dealing with general school subjects) or have you had specific training for Christian Education?  Yes  No

If so, when and where? \_\_\_\_\_

**IMPORTANT!**

*Please attach a copy of all your College/University transcripts or have your college send a transcript to the Headmaster.*

**FOR OTHER POSITIONS (If applicable)**

Have you taken any specific courses related to the position for which you are applying?

DCF Childcare 40hr Training  CDA  First Aid/CPR

Other \_\_\_\_\_

\_\_\_\_\_

Type of certificate now holding \_\_\_\_\_

\_\_\_\_\_

# Employment History

Last Employer \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Address or location (City & State) \_\_\_\_\_ Telephone: \_\_\_\_\_

\_\_\_\_\_ Grade Level: \_\_\_\_\_

Position: \_\_\_\_\_ Immediate Supervisor: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Address or location (City & State) \_\_\_\_\_ Telephone: \_\_\_\_\_

\_\_\_\_\_ Grade Level: \_\_\_\_\_

Position: \_\_\_\_\_ Immediate Supervisor: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

Employer \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Address or location (City & State) \_\_\_\_\_ Telephone: \_\_\_\_\_

\_\_\_\_\_ Grade Level: \_\_\_\_\_

Position: \_\_\_\_\_ Immediate Supervisor: \_\_\_\_\_

Reason for Leaving: \_\_\_\_\_

What experience have you had in the area for which you are applying?

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Why are you applying for a position with Atlantic Christian Academy?

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Have you ever been dismissed or asked to resign from any position?  Yes  No If yes, please provide details

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Have you ever been arrested for any violation of a law, other than a minor traffic violation?

Yes  No If yes, please provide details

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Have you ever been accused of any misconduct involving children?  Yes  No If yes, please provide details

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*All applicants and employees of Atlantic Christian Academy are required to have a complete background check.*

## Teaching Interests

List subject or grade in order of preference:

Extracurricular activities you would be interested in supporting:

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*PLEASE NOTE: Atlantic Christian Academy is non-denominational in its approach to teaching. A strong witness is presented through the lives of the faculty and staff, and every effort is made to win students to Jesus Christ.*

# Atlantic Christian Academy Statement of Faith

- 1 We believe there is one living and true God, eternally existing in three persons; the Father, the Son, and the Holy Spirit.
- 2 We believe in Jesus Christ, God's only begotten Son, conceived by the Holy Spirit. We believe in His virgin birth, sinless life, miracles, and teachings; His substitutionary atoning death; bodily resurrection; ascension into heaven; perpetual intercession for His people; and personal, visible return to earth.
- 3 We believe in God, the Father, an infinite, personal Spirit, perfect in holiness, wisdom, power, and love; that He concerns Himself mercifully in the affairs of men; that He hears and answers prayer; and that He saves from sin and death all who come to Him through Jesus Christ.
- 4 We believe in the Holy Spirit, who came forth from the Father and Son to convict the world of sin, righteousness, and judgment and to regenerate, sanctify, and empower in ministry all who believe in Christ. We believe the Holy Spirit indwells every believer in Jesus Christ and that He is an abiding Helper, Teacher, and Guide.
- 5 We believe all people are by nature separated from God and responsible for their own sin, but that salvation, redemption, and forgiveness are freely offered to all by the grace of our Lord Jesus Christ. When a person repents of sin and accepts Jesus Christ as his/her personal Lord and Savior, trusting Him to save, that person is immediately born again and sealed by the Holy Spirit, all of his/her sins are forgiven, and that person becomes a child of God, destined to spend eternity with the Lord.
- 6 We believe that all the Scriptures of the Old and New Testaments are the Word of God, fully inspired and that they are the infallible rule of faith and practice.
- 7 We believe God created the universe perfectly out of nothing. As believers, we recognize that our calling is to be good stewards of His creation, bringing Him honor and glory.
- 8 We believe in what is termed, "The Apostles' Creed" as embodying all the fundamental doctrines of orthodox Christianity.
- 9 We believe in Christ's "Great Commission" in Matthew 28:19 to "Go therefore and make disciples of all the nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit."

*I have read the above statement of faith of Atlantic Christian Academy, and by my signature below state that I am in agreement with the same. At any time during my association with ACA should I not be in accord with the above statement of faith, I shall inform the administration. I understand that any future disagreement with ACA's statement of faith may cause my employment to be terminated. Atlantic Christian Academy expects all employees to be regular attendees of an evangelical / Bible believing Christian church.*

**Non-Discrimination Policy:** No person, on the grounds of race, color, national or ethnic origin, is excluded or otherwise subjected to discrimination in receiving services at Atlantic Christian Academy, nor does ACA hire or assign staff on the basis of race, color, national or ethnic origin.

Signed \_\_\_\_\_ Date \_\_\_\_\_

## References

**Pastoral or Spiritual Reference** Pastor of the church you are now attending or a spiritual leader who knows you well.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Relationship to you \_\_\_\_\_ Years Known \_\_\_\_\_

Email \_\_\_\_\_

**Professional Reference** Someone who has supervised your work, preferably in education

Name \_\_\_\_\_ Phone \_\_\_\_\_

Relationship to you \_\_\_\_\_ Years Known \_\_\_\_\_

Email \_\_\_\_\_

**Professional Reference** Someone who has supervised your work

Name \_\_\_\_\_ Phone \_\_\_\_\_

Relationship to you \_\_\_\_\_ Years Known \_\_\_\_\_

Email \_\_\_\_\_





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*Please complete the following only if applying for a*

## **Teaching Position**

How many years of teaching experience do you have? \_\_\_\_\_ If different from information listed in **Employment History**, please clarify:

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Please describe your philosophy and method of classroom management/discipline.

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How do you provide spiritual integration into the classroom? \_\_\_\_\_

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**First Time Teachers:** Student Teaching Information

School Name \_\_\_\_\_

Address \_\_\_\_\_

Supervising Teacher's Name \_\_\_\_\_

Email \_\_\_\_\_

Date: \_\_\_\_\_ to \_\_\_\_\_ Describe, stating grade/subject \_\_\_\_\_

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